

INVITATION TO BID
S.P. Morton Elementary School
Franklin City Public Schools
Franklin, Virginia

Sealed bids for *SP Morton Elementary School Toilet Renovations*, in accordance with the conditions, specifications, and instructions below and on the attached sheets hereto, will be received no later than **10:00 AM**, local prevailing time, **May 12, 2021** and will be opened and publicly read aloud at that time at the same location. Sealed bids should be delivered as follows:

IN PERSON OR SPECIAL COURIER
 Franklin City Public Schools
 207 W. Second Ave.
 Franklin, VA 23851

OR

U.S. POSTAL SERVICE
 Franklin City Public Schools
 207 W. Second Ave.
 Franklin, VA 23851

Project Location: S.P. Morton Elementary School
 300 Morton St.
 Franklin, VA 23851

Owner: Franklin City Public Schools

The work consists of Renovations, Finish, Appliance, and Domestic Water upgrades, ADA Accessibility alterations to the indicated rooms, including Additive Bid Alternates.

Warranties provided by the Contractor, sub-contractors and manufacturers shall start at the Project **Substantial Completion date of August 24, 2021.**

Please refer to “Section 011000 – Summary” for work hours and use of site during the duration of the Work.

Beginning on **April 21, 2021** Bidding Documents consisting of Contract Drawings and Project Manuals may be obtained by visiting the bidding portal at Moseley Architects, <http://www.moseleyarchitects.com/bidding/>. The Contract Drawings and Project Manuals are provided in PDF Format, which may be shared electronically with your subcontractors, employees, and suppliers. The failure or omission of any bidder to download, receive or examine any form, instrument, addendum, or other documents, or to acquaint itself with conditions existing at the site(s), shall in no way relieve any bidder from any obligations with respect to its bid or to the contract.

In order for the Architect to maintain a complete and accurate list of plan holders, bidders must send the following information via email to Amanda Taylor at aptaylor@moseleyarchitects.com . Only plan holders will be notified of Addenda:

Project Name: SP Morton Elementary School Toilet Renovations			
General Contractor Company Name:			
Contact Name:			
Email Address:			
Physical Address:			
Mailing Address:			
Telephone Number:		Fax Number:	

A **non-mandatory** pre-bid conference will be held **10:00 AM on April 28** in the S.P. Morton Elementary School building at 300 Morton St, Franklin, VA 23851 to review the scope of work and clarify any aspects of the work that may be in question. Direct all questions concerning the Project Manual and Drawings **in writing** via the Architect’s project bidding portal at <http://www.moseleyarchitects.com/bidding/>, click on “Submit Question” link. Questions

submitted via the phone or voicemail will not be answered. **The last day questions may be submitted is May 3, 2021. The last addendum will be issued on May 6, 2021.**

Time is of the essence, and all bids received after the appointed hour for submission, whether by mail or otherwise, will be returned unopened. The time of receipt shall be determined by the time clock stamp in the Administration Building of Franklin City Public Schools. Bidders are responsible for insuring that their bid is stamped by administration office personnel.

Bids must be accompanied by either a cashier's check or certified check or bidder's bond (AIA 310) in the amount of **5 percent** of the total bid amount and made payable to **Franklin City Public Schools**.

Envelopes containing bids shall be sealed and marked in the lower left-hand corner with the bid request number, goods or services sought, hour and due date of the bid and the bidder's Virginia contractor registration number.

All bidders shall use the enclosed Bid Form in submitting their bid prices.

A bid may not be modified, withdrawn, or cancelled by the bidder after the time and date designated for the receipt of bids and for 91 days thereafter except as provided by Section 2.2-4330, Procedure (ii), Chapter 7 of the Code of Virginia, as amended.

Nothing herein is intended to exclude any responsible bidder, its product or service or in any way restrain or restrict competition. Comments as to how bid documents, specifications or drawings can be improved are welcome.

If a contract is awarded, a separate performance bond and a payment bond **AIA Document A312 (2010) and as provided in the Project Manual** for 100% of the contract amount shall be provided by the successful bidder.

The Owner reserves the right to waive informalities and/or reject all bids. In accordance with Va. Code, Section 2.2-4319, the Owner shall not reject all bids solely to avoid awarding a contract to a particular responsive and responsible bidder.

Franklin City Public Schools does not discriminate against faith-based organizations in accordance with the *Code of Virginia, Section 2.2-4343.1* or against any bidder because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law related to discrimination in employment.

The Bidder must be a registered contractor in the Commonwealth of Virginia in accordance with Title 54.1, Chapter 11 of the Code of Virginia, as amended, at the time of bid submission, and shall possess a **Virginia Contractor's License A**. The Bidder shall have bid and completed projects of comparable nature, size, complexity, and construction cost. The Bidder should submit with its bid a completed AIA Document A305, Contractor's Qualifications Statement, which shall document how the applicable projects meet or exceeds the size, complexity, and nature of this project and were completed in an expedited schedule as required for this project; and includes details of the management staff and self-performed activities associated with the referenced projects. Only those projects which the Bidder performed the work as the General Contractor should be included in the AIA Document A305

END OF INVITATION TO BID